



# ST JOSEPH'S COLLEGE

P E A C E T H R O U G H J U S T I C E

## ONLINE ENROLMENT APPLICATION PROCESS

- Enrolment applications need to be completed online at: [www.sjcbanora.catholic.edu.au](http://www.sjcbanora.catholic.edu.au)
- The process will take approximately 30 minutes.
- You will need to have a valid email address to complete this form.
- The enrolment application form can be saved and returned to at any time.
- Should you need help completing the application please contact St Joseph's College: [bps-enrolments@lism.catholic.edu.au](mailto:bps-enrolments@lism.catholic.edu.au) or (07) 5524 9002 and press '4' for enrolments.
- The information sought on this form is required by the school for its own purposes and to answer questions from various Government and Educational Authorities. By completing and submitting this application form you agree to the collection and use of personal information by the school in processing your application. You can view the Privacy Policy and Standard Collection Notice online.
- This form has a number of mandatory fields and the application will not be able to be completed or processed without providing the required information. Please attach photographs or scanned copies of the required documents to your online application. Please name these documents before you upload them, eg Birth Certificate. You will be required to bring the originals or certified copies to the school at interview.
- As part of the application you will be asked to read and accept an Enrolment Agreement which includes College policies, rules and regulations. You will be required to signed a hard copy of this Agreement during the enrolment interview.

## NOTES AND CAVEATS:

If the information provided is found to be incomplete, misleading, or false, the enrolment status of the child may be amended or revoked.

Before you start the application, please ensure that you have the following ready.

A copy of the student's:

- Birth Certificate\*
- Baptismal Certificate\* (if applicable)
- Last School report
- Latest NAPLAN results (for Year 7 in 2022 please attach Year 3 results)
- Anaphylaxis Action Plan (if applicable)
- Asthma Action Plan (if applicable)
- Immunisation History Statement
- VISA and Passport\* (if not an Australian Citizen)
- Medical and Additional Needs Information (if applicable) Also:
- A student photograph (passport size or similar)
- Current Family Court Orders\* (if applicable)
- Your Medicare details

\* You will be required to bring the originals or certified copies of those marked with asterisks to the School at interview. You may attach photographs or scanned copies of the required documents to your online application.

This form should take you approximately 30 minutes to complete providing you have all supporting information at hand. If at any time you have questions regarding the completion of this online application form, please contact the School.

Submission of the application does not constitute acceptance of enrolment at this or any other Catholic School in the Lismore Diocese. Acceptance of enrolment at a particular school does not mean that the child is accepted into another Catholic School in the Diocese.